



## Box Hill North Technology and Services Access Permission For Students in Years 3 – 6

In order for us to provide an engaging learning experience for your child and address the AusVELS curriculum, we will be utilising digital technologies and online services to assist with our teaching, administration and student learning. These digital technologies and online services will be used in accordance with the following school policies and agreements listed below:

- Technology and Services eLearning Policy;
- Student Wellbeing Policy;
- Cybersafety & Digital Citizenship Policy
- Cybersafety Incident Reporting, Misuse and Resolution Policy;
- Technology and Services Acceptable Use Agreement.

We recognise it is almost impossible to give a complete and up to date list of every technology and services being used by the school. In light of this the following is a list of some core technologies and services we are currently accessing or plan to use during your child's learning as of the start of the calendar year.

### Technologies being or planned to be used for 2015:

- 1-to-1 device/computer (currently Windows 7/8 based devices);
- Shared computers (currently Windows 7/8 based devices);
- Microphones;
- Video/Photo cameras;
- Projectors;
- iPads.

### Security, Usernames and Passwords

The school manages these logons and has the ability to:

- Create new accounts;
- Update account details and information;
- Change usernames or passwords;
- Suspend access for a period of time;
- Permanently delete or remove student accounts and access.

Students in years 3 -6 will receive:

- An individual computer (or Local Network) password and username which allows them to log on to school devices and access the school server to save and utilise files for their learning.
- An individual internet access password and username which allows them to access filtered internet at school.
- Various individual passwords and usernames, both shared and individual, in order to use and access online services, applications and programs (see table below).

## Online services being used, or planned to be used, for 2015:

Below is a quick summary of the online services the school will be using. The information in this table is accurate to the best of the school's knowledge.

Online Service	Space Type (ME, WE or SEE)	Security protocols and measures	Data and Information (needed to be disclosed by the school to the company who operates the online service to set up and use the service)	What does the service do?	How will the school use this service?	Privacy and Data Retention	Interaction with other users	Read the formal terms and conditions and find out more information
School Website, School Newsletter and Classroom Blogs	SEE	Select school staff have logons to edit and manage the site.  Limited personal information is used.	-First Name -Initial of surname -School -Year Level -Class -Activities or events your child is being acknowledged or recognised for -Teacher -Photos of your child or yourselves	-Promote and advertise Box Hill North Primary School; -Communicate with parents about the events within the school and upcoming events.	-Promote the school and the events that are upcoming and have taken place; -Use the information mentioned to facilitate communication with the general public and existing school community.	-Data is stored on Australian web servers. -Data can be removed by school at any stage.	-Staff manage the site and facilitate interaction with other users. -General public can view the website, newsletter and access the classroom blogs.	<a href="http://bhnps.vic.edu.au/">http://bhnps.vic.edu.au/</a>  Website Terms Privacy Policy
Mathletics	ME/WE	Logons created and supplied to students by the school.  Teachers can	-Full name -School year -Teacher name -Class name -School name	A website that allows students and teachers to learn and practise mathematics skills, concepts and use teaching resources.	Staff will use this to instruct students and explain concepts.  Students will play and complete maths activities online.	-Data is stored on Australian Web servers. -Data can be removed by the school. -Scores and	-Students can compete with one another and see their names and names of other students from other schools using the service.	<a href="http://www.mathletics.com.au/">http://www.mathletics.com.au/</a>  -Terms and Conditions -Privacy Policy

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		add, remove or change passwords at any stage.  One logon per student.			Students can compete with other students in mental maths competitions.	achievements of students are recorded.	-They cannot communicate with other students.	
Reading Eggs	ME	Logons created and supplied to students by the school.  Teachers can add, remove or change passwords at any stage.  One logon per student.	-Full name -School year -Teacher name -Class name -School name	A website that allows students and teachers to learn and practise reading and writing skills, concepts and use teaching resources.	Students will play and complete literacy based activities.	-Data is stored on Australian Web servers. -Data can be removed by the school. -Scores and achievements of students are recorded.	-Students cannot see, work or communicate with other students.	<a href="http://readingeggs.com.au/">http://readingeggs.com.au/</a>  -Terms of Use -Privacy Policy
Study Ladder	ME/WE	Logons created and supplied to students by the school.  Teachers can	-Full name -School year -Teacher name -Class name -School name	A website that allows students and teachers to learn and practise multiple subject area skills, concepts and use teaching resources.	Students will play and complete activities in multiple subject areas. Students can compete with other students in mental maths	-Data is stored on Australian Web servers. -Data can be removed by the school.	-They cannot communicate with other students. -Students can compete with one another and see their	<a href="http://www.studyladder.com.au/">http://www.studyladder.com.au/</a>  -Privacy -Disclaimer -Terms

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		add, remove or change passwords at any stage.  One logon per student.			competitions.		names and names of other students.	

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eduPLEX	ME/WE	<p>Logons created and supplied to students by the school.</p> <p>Teachers can add, remove or change passwords at any stage.</p> <p>One logon per student.</p> <p>Communications are filtered and monitored by an administrator.</p>	<p>-Full name</p> <p>-School Name</p>	<p>An online learning space and social media tool that allows you to:</p> <ul style="list-style-type: none"> <li>-communicate via messages to other users;</li> <li>-communicate via forums to other users;</li> <li>-maintain digital friendships;</li> <li>-maintain a digital profile or wall;</li> <li>-create and share online pages with embedded (internet based) content;</li> <li>-create and maintain digital Individual Learning Journals;</li> <li>-participate in online courses for cybersafety and learning in other areas;</li> <li>-play interactive games.</li> </ul>	<p>The school will use this service to:</p> <ul style="list-style-type: none"> <li>-facilitate students developing and exhibiting student work through a digital Individual Learning Journal;</li> <li>-allow students to participate in online courses;</li> <li>-allow students to communicate, share and involve themselves in learning beyond the classroom;</li> <li>-create online digital content for their learning;</li> <li>-develop their cybersafety skills in real, live environment.</li> <li>- provide a supported environment where students can engage and learn appropriate and safe online social communication</li> </ul>	<ul style="list-style-type: none"> <li>-Data is stored on Australian Web servers.</li> <li>-Data can be removed by the school.</li> <li>-Students can upload images, video, photos and files for their learning to ME and WE spaces.</li> <li>-Students must adhere carefully to the policies and guidelines given by teachers and the policies and agreements set out by the school.</li> </ul>	<p>Currently, Students at this school are not given permission to access or share content with community members. Community members who are signed up to use eduPLEX. These schools currently are:</p> <ul style="list-style-type: none"> <li>-(BPS) Broadmeadows Primary School</li> <li>-(CC) Carranballac College</li> <li>-(BHNPS) Box Hill North Primary School</li> <li>-(HVS) Hume Valley School</li> <li>-(KPPS) Kings Park Primary School</li> <li>-(MPS) Mitcham Primary School</li> <li>-(AVSS) Ascot Vale Special School</li> </ul>	<p><a href="http://www.eduplex.com.au/">http://www.eduplex.com.au/</a></p> <ul style="list-style-type: none"> <li>-Disclaimer</li> <li>-Terms and conditions</li> <li>-Code of Conduct</li> <li>-Privacy Policy</li> </ul>

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Netspace/iiNet Email Service (DEECD contracted supplier)	ME	<p>Logons created and supplied to students by the school.</p> <p>Teachers can add, remove or change passwords at any stage.</p> <p>One logon per student.</p> <p>Email messages are monitored for inappropriate words.</p> <p>Accounts can be managed and shut down by the school.</p>	<p>-Student Code</p> <p>-Full Name</p>	An online webmail service provided by Netspace/iiNet under agreement with the Department of Education and Early Childhood Development.	Students will send emails to other students and other emails addresses as needed for their learning. Students can send and receive attachments.	-Data is stored on Australian Web servers.	-Students can send emails to any valid email addresses.	<p><a href="http://www.netspace.net.au/education/">http://www.netspace.net.au/education/</a></p> <p>-Customer Relationship Agreement</p> <p>-Privacy Policy</p>
ZooWhiz	ME	Logons created and supplied to	<p>-Full name</p> <p>-School year</p> <p>-Teacher name</p>	A website that allows students and teachers to learn and practise	Students will play and complete activities in multiple subject areas.	-Data is stored on Australian Web servers.	Students cannot see or work with other	<a href="http://www.zoowhiz.com/">http://www.zoowhiz.com/</a>

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		<p>students by the school.</p> <p>Teachers can add, remove or change passwords at any stage.</p> <p>One logon per student.</p>	<p>-Class name</p> <p>-School name</p>	<p>multiple subject area skills, concepts and use teaching resources.</p>	<p>Students can compete with other students in mental maths competitions.</p>	<p>-Data can be removed by the school.</p> <p>-Scores and achievements of students are recorded.</p>	<p>students.</p>	<p>-Privacy Policy</p> <p>-Terms of Use</p>
Other logon or private access sites	ME/WE	<p>1. Private URL or website link used that is only shared with intended users (teachers, students or parents).</p> <p>2. Shared logon for students, staff or parents.</p> <p>3. Individual logon for</p>	-First name ONLY	<p>An online service that may:</p> <ul style="list-style-type: none"> <li>-enable staff to be more efficient and effective as educators:</li> <li>-enable staff to facilitate learning;</li> <li>-enable staff to share content with students;</li> <li>-enable students to develop digital content.</li> </ul>	<p>Students broadly can do anything that DOES NOT require using any other personal information other than their first name as identification.</p>	<p>-Data may be stored anywhere around the world.</p> <p>-Data may not be able to be wiped or erased fully.</p>	<p>Students may create, communicate and share digital products or ideas online.</p>	<p>ANY online service that has hidden URL (not public knowledge) or logons for student and teacher logons.</p>

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		students.						
Other public websites	SEE	Only reputable websites used. Largely very public and easily viewable.	-No personally identifying information	An online service that may: -enable staff to facilitate learning; -enable staff to share content with students.	Students may access and acquire information for or in relation to their learning.	-Data may be stored anywhere around the world. -Data may not be able to be wiped or erased fully. -Data will be viewable to anyone on the internet.	Students will play games and acquire information. -Students generally will not create or develop content in a public space.	ANY online services or website that is appropriate for students in primary school.

**\*NOTE:** The information in this table is accurate to best of the school's knowledge. We recommend you read each individual online services' terms of service and privacy policies carefully.





## Box Hill North Technology and Services Access Permission Acceptance

### For Students in Years 3-6

Once you have read and understood the Technology and Services listed in the permission request, please fill in this sheet and return it to your classroom teacher as soon as possible to enable your child access to school technology and services.

Student Name	Student Class	Student Year

**I give consent and authorise the school to create an individual school network account.** This will mean students will be given a password, username and permission to access and use computers on our network.

**I give consent and authorise the school to create an individual internet access account.** This allows us to give filtered internet access to the internet at school during school hours for your child.

**I give consent and authorise the school to create accounts to the specific online services listed in this document and create and provide access to other services that require very limited information or I am notified of in the school bulletin.** This allows us to create online accounts and services for your child to participate in learning tasks, activities, communicate and share ideas for school purposes.

**Date:**

\_\_\_\_\_

**Parent/Guardian Signature:**

I, \_\_\_\_\_, have read through the Technology and Services Permission and listed school policies and authorise the school to act as written above.